

**Federal Depository Library Program
Shared Regional Depository Library
Memorandum of Understanding
Between
The Board of Regents of the University System of Georgia by and on behalf of the
University of Georgia Libraries (0114)
and
Board of Trustees of the University of Florida on behalf of the
George A. Smathers Libraries (0103)**

This Memorandum of Understanding (MOU) is entered into between the Board of Regents of the University System of Georgia by and on behalf of the University of Georgia Libraries (UGA) and Board of Trustees of the University of Florida on behalf of the George A. Smathers Libraries (UF), both longstanding regional depository libraries of the Federal Depository Library Program (44 USC §§1901-1916). The purpose of the MOU is to establish a collaborative arrangement to collect and maintain their regional depository collections, and shall take effect July 1, 2020.

Under this agreement, the parties agree to the following:

1. UF and UGA Libraries will each retain full regional depository library status in their relationship to the selective depository libraries within their respective service areas.
2. UF and UGA Libraries will collaboratively and comprehensively collect and maintain publications of the Federal Depository Library Program according to agency and format designations outlined in the *Plan for Shared Regional Library Services between Florida and Georgia* (the *Plan*), dated July 31, 2019, [Appendix A] and on file with each library and the Government Publishing Office (GPO). Nothing in this agreement requires either institution to withdraw any physical publications.
3. UF and UGA Libraries may amend the *Plan* [Appendix A], including what Superintendent of Documents call numbers and/or formats are collaboratively being collected and preserved by the shared regional.
4. UF and UGA Libraries will continue to consult with selective federal depository libraries in both service areas about:
 - a. What additional materials might be considered to be collected and preserved collaboratively;
 - b. What educational and networking opportunities to provide;
 - c. What services the regional libraries should provide; and
 - d. Any modifications to the *Plan*.
5. UF and UGA Libraries will continue to consult with the GPO, as necessary, and notify GPO of any modifications to the *Plan* or MOU.
6. Within two years of the effective date of this agreement, UF and UGA Libraries will jointly survey the selective federal depository libraries in Florida, Georgia, Puerto Rico and the U.S. Virgin Islands, as well as regional depository staff to ensure their needs and the needs of their users are being met. It is acknowledged that survey results may lead to the review and revision of the MOU or the *Plan*.
7. Either party may terminate this MOU provided:

- a. Written notification is given to the GPO and the partner library at least 90 days prior to effective date of termination;
 - b. Selective federal depository libraries in both states are notified at least 60 days prior to effective date of termination; and
 - c. Senators who designated the shared regional depository library are informed of the termination of the MOU.
8. Upon termination of this MOU, the parties will resume operating single state federal regional depository libraries in accordance with the *Plan*.

Contact information for regional depository coordinators:

University of Florida (0103)	University of Georgia (0114)
Sarah Erekson	Valerie Glenn
1545 W. University Ave.	320 S. Jackson St.
Gainesville, FL 32611	Athens, GA 30602
352-273-2635	706-542-0664
Sarah.erekson@ufl.edu	Valerie.glenn@uga.edu

**Board of Trustees of the University of Florida
on behalf of the George A. Smathers Libraries**


By: 

Name: Judith C. Russell

Title: Dean of University Libraries

Date: June 17, 2020

**Board of Regents of the University System of
Georgia by and on behalf of the
University of Georgia Libraries**

By: 

Name: P. Toby Graham

Title: University Librarian and Associate Provost

Date: June 17, 2020