The Executive Director of UGA-CREW is a high impact visible role, which coordinates activities at the property owned by the University of Georgia at Wormsloe. This effort spans a wide scope of responsibilities including coordinating multi-disciplinary research and educational activities, managing the physical site, and maintaining relationships with various partners. The Executive Director will bring together stakeholders to shape the future vision of CREW, thinking strategically and innovating to identify new opportunities. While this role primarily facilitates the effective teaching and research of others, teaching and a carefully managed research agenda developed in concert with the approval of the University Librarian and Associate Provost is possible.

Located near Savannah, Georgia on the Isle of Hope, the UGA-CREW hosts researchers from a variety of disciplines with a common goal of conserving, documenting and studying the human and natural history of the Wormsloe property and the surrounding region of coastal Georgia. Wormsloe is the oldest of Georgia’s tidewater estates, developed in the mid-1730s, and is managed by a combination of stakeholders including the Wormsloe Foundation, the Wormsloe Institute for Environmental History, the Georgia Department of Natural Resources, and the University of Georgia. UGA-CREW is funded through a combination of state funds, foundation support, and private fundraising. Specifically, the successful candidate will be expected to serve as a fundraising resource for the University of Georgia Libraries Development Department, work with the Graduate School and Wormsloe Foundation to budget for Wormsloe Research Fellowships, and assist in overseeing site’s facilities and landscape maintenance budget.

While this position reports to the University Librarian and Associate Provost in Athens, the Executive Director is based out of the Savannah area and will spend most of their time working at the Wormsloe property, while making occasional trips to Athens.

Please consider applying at www.ugajobsearch.com/postings/351567
Executive Director, UGA-CREW

Duties & Responsibilities:

Leads with a holistic and interdisciplinary approach:
- Provides vision and leadership to develop a strategic plan for UGA-CREW.
- Develops and communicates the mission and importance of UGA-CREW to internal and external audiences and stakeholders.

Administers research and educational programs at Wormsloe:
- Facilitates the efforts of researchers, and in particular 4–5 Graduate Assistants (some or all of whom will hold Wormsloe Fellows) by coordinating recruitment, providing logistical support, ensuring secure access, and by maintaining materials and equipment.
- Develops and implements educational programming to expose external audiences to UGA’s research efforts and related studies at Wormsloe.

Serves as an effective steward of the Wormsloe site:
- Coordinates the security and maintenance of the UGA property by liaising with UGA Libraries Facilities Manager and contracting with appropriate service providers to complete building repairs, ensure cleanliness, and maintain the natural grounds. This includes supervising UGA-CREW faculty and graduate student housing facility operations.

Successfully liaises with a wide variety of stakeholders to champion research, education, and outreach activities at Wormsloe:
- Builds and maintains a positive relationship with the Wormsloe Foundation and the Wormsloe Institute for Environmental History.
- Successfully communicates and coordinates activities with Georgia Department of Natural Resources State Parks and Historic Sites Division as well as GDNR’s Historic Preservation Division.
- Serves as an effective resource to UGA faculty and students across many divisions including but not limited to the College of Environment & Design, Odum School of Ecology, Warnell School of Forestry and the Departments of Anthropology, History and Geography in the Franklin College, and the College of Engineering.
- Administers the Wormsloe Science Advisory Council (WSAC), providing logistical support, agenda development, and coordination of research planning activities.
- Contributes to the advancement of fundraising initiatives as directed, in coordination with University Development and Alumni Relations, Libraries Development, and the University Librarian and Associate Provost.
Executive Director, UGA-CREW

Minimum Qualifications:
A terminal degree in a disciplinary area appropriate for the position, or in rare and extraordinary circumstances and with approval of the university president or their delegate, qualification on the basis of demonstrably successful related experience and clear potential for high quality performance in their assigned responsibilities.

Additional Requirements:
The academic professional faculty track includes the ranks of Academic Professional Associate, Academic Professional, and Senior Academic Professional. These are non-tenure-track faculty positions and are part of the University of Georgia’s Corps of Instruction. Detailed requirements for rank appointment and promotion can be found here: https://provost.uga.edu/policies/appointment-promotion-and-tenure/UGA_Guidelines_for_Appointment_and_Promotion_of_Academic_Professionals.pdf

Preferred Knowledge, Skills, Abilities and/or Competencies
• Familiarity with interdisciplinary research and educational efforts.
• Ability to work in a collaborative and collegial manner with faculty, staff, students and external partners.
• Ability to work independently and apply knowledge to identify solutions for new and varied problems.
• Demonstrated ability to efficiently manage multiple projects and priorities.
• Effective verbal and written communication skills.

Salary and Benefits:
Minimum salary for this position begins at $75,000, but offers will be commensurate with experience. Academic Professionals are non-tenured faculty members. Support for travel and professional development is available.

The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, ethnicity, age, genetic information, disability, gender identity, sexual orientation or protected veteran status. Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact Central HR (hrweb@uga.edu).
About the University of Georgia

Since our founding in 1785, the University of Georgia has operated as Georgia’s oldest, most comprehensive, and most diversified institution of higher education (https://www.uga.edu/). The proof is in our more than 235 years of academic and professional achievements and our continual commitment to higher education.

UGA is currently ranked among the top 20 public universities in U.S. News & World Report. The University’s main campus is located in Athens, approximately 65 miles northeast of Atlanta, with extended campuses in Atlanta, Griffin, Gwinnett, and Tifton.

UGA employs approximately 1,800 full-time instructional faculty and more than 7,700 full-time staff. The University’s enrollment exceeds 40,000 students including over 30,000 undergraduates and over 10,000 graduate and professional students. Academic programs reside in 18 schools and colleges, as well as a medical partnership with Augusta University housed on the UGA Health Sciences Campus in Athens.
The Center for Research and Education at Wormsloe (UGA-CREW) is administered through the University of Georgia Libraries in affiliation with the Wormsloe Foundation.

Located at historic Wormsloe on the Isle of Hope, Georgia, the UGA Center for Research and Education at Wormsloe (UGA-CREW) hosts researchers from the University of Georgia’s College of Engineering; Franklin College of Arts and Sciences including the departments of Geography, History and Archaeology; Warnell School of Forestry; Botanical Garden of Georgia; Odum School of Ecology, and College of Environment and Design, with a common goal of conserving, documenting and studying the human and natural history of the Wormsloe property and the surrounding region of coastal Georgia.

Due to Wormsloe’s advantageous location, relatively undisturbed landscape and extensive range of historical uses (Native American, Colonial, etc.) the property harbors a rare and significant concentration of undiscovered archaeological resources. In addition to its rich historical landscape, Wormsloe’s many generations have meticulously documented human activity on-site, providing unsurpassed opportunities for academic research, education, and community outreach.

**Special Instructions to Candidates:**

Applicants should attach a cover letter detailing how the applicant’s credentials and experience meet the needs, responsibilities, and qualifications of the position, a complete CV, and the names, titles, and contact information of three professional references. Applicants are encouraged to communicate the ways in which their work meets required or preferred qualifications in ways that may not be obvious.

The University of Georgia Libraries wish to emphasize that preferred qualifications are not required and we are committed to helping our future colleagues develop preferred knowledge, skills and abilities. Candidates are encouraged to submit their materials by January 20, 2024, however, the position will remain open until filled.