

SHEILA DEVANEY

PROFESSIONAL EXPERIENCE

2008 The University of Georgia Libraries Athens, GA
Data Services & Business Reference Librarian

- Providing general reference service by participating in staffing the Reference Department's reference desk approximately 10-12 hours per week, and by developing and maintaining knowledge of electronic and print information resources and services within the Libraries, on campus, and beyond.
- Providing public access to U.S. Census data by consulting and advising patrons about the availability of data, by instructing patrons in the use of publicly available resources, and by retrieving information from data sets on behalf of patrons as needed.
- Providing consultations in the subject coverage, availability, accessibility, and setup of datasets from ICPSR, Roper Center, and other sources by assisting with technical documentation, importing data into one or more statistical analysis software packages, and conducting basic dataset manipulation.
- Monitoring developments and best practices elsewhere to ensure the excellence of Georgia's data archive and electronic services by maintaining and developing the library's relationships with state, national and international data organizations through participation in electronic lists and attending conferences and other professional meetings as appropriate.

2008 The University of North Carolina Chapel Hill, NC
Adjunct Lecturer

- Team taught one section of INLS 501: Information Resources and Services for the MLS program with a university colleague.
- Course work included weekly lab and lecture sessions and maintain course website through University's Blackboard server.

2006–2008 The University of North Carolina Chapel Hill, NC
MBA Career Resource Center Manager, Kenan-Flagler Business School

- Converted print catalog into UNC Libraries' online catalog.
- Created and managed all aspects of the Career Management Center's intranet and external Web site content development including implementing Library 2.0 technologies such as blogs, wikis and LibGuides. Twelve intranet pages managed and one internet page managed.
- Managed all aspects of the Career Resource Center including budgetary allocations, collection management of print and electronic resources,

hiring and supervising student staff of fifteen MBA students and oversight of technical services operations.

- Served as a career and business reference librarian for MBA, MAC and BSBA students at Kenan-Flagler Business School.
- Presented workshops to MBA students on company and industry research.
- Supervised a complete physical renovation of the MBA Career Resource Center.
- Created and edited 400 research books each year for UNC MBA Career Fairs.

2004–2007 North Carolina Central University Durham, NC
Adjunct Lecturer in Distance Education Program, School of Library and Information Sciences

- Taught LSIS 4220, Selection and Use of Information Sources, LSIS 5220, Social Sciences Resources and Services and LSIS 5230, Humanities Resources and Services.
- Maintained course websites through NCCU's Blackboard server and used chat, internet and teleconferencing to deliver lectures. Also used software such as HorizonLive to accompany course work.

1999–2006 The University of Georgia Libraries Athens, GA
Reference and Instruction Librarian & Journalism and Media Studies Librarian

- Actively cultivated close working relationships and promoted collections to faculty and students in the Grady College of Journalism and Mass Communication, the Department of Drama and Film Studies and the Department of Speech Communication.
- Collaborated with faculty, taught classes in library research and designed course-specific resource guides.
- Created online tutorials for using Factiva, LexisNexis, Mediamark, Nielsen Ratings and Simmons at the UGA Libraries.
- Created policies for collection use of Libraries' resources, managed funds, monitored approval plans and worked with vendors for collections in Reference, the Main Library's general collection and the Student Learning Center's Reading Room.
- Designed and maintained online subject guides and web pages for research in Advertising, Drama, Film, Government Resources, Languages and Linguistics, Journalism and Media Studies, Marketing, Popular Music and Speech Communication.
- Taught the library component of information literacy classes for first-year students through the University's Department of Academic Assistance.
- Implemented a branch of the University Writing Center at the Student

Learning Center.

- Participated in outreach to the University community by staffing kiosks at orientation fairs for new undergraduates and graduates and resident housing fairs.
- Provided research assistance and reference service to the University of Georgia's faculty and students at both the Main Library and the Student Learning Center by chat, desk staffing, email, and IM.
- Worked on numerous library projects and web pages including: Ask a Question, Chat Reference, Google Scholar Comes to UGA, Research Central and The Virtual Reference Shelf.

1999 North Carolina Central University Durham, NC
Adjunct Lecturer, School of Library and Information Sciences

- Team taught LIS 5220, Social Sciences Resources and Services with a faculty member.

1998–1999 Peace College Raleigh, NC
Cataloging and Reference Librarian

- Cataloged items in various formats, disciplines, and languages.
- Staffed the reference desk and supervised student staff in public and technical services.

1996–1999 North Carolina State University Libraries Raleigh, NC
Library Technical Assistant I and Graduate Assistant

- Cataloged incoming items for NCSU Libraries that included electronic journals, electronic serials, monographs and serials.
- Cataloged rare books for the NCSU Libraries Special Collections Department.
- Managed the receipt of materials incoming to cataloging and served as liaison between technical services departments.
- Provided research and information services at a fast paced, technologically advanced academic reference desk.

1994–1996 U.S. Army Corps of Engineers Wilmington, NC
Library Technician

- Implemented restructuring of the library with the Head Librarian.
- Instituted an online catalog.
- Managed technical services operations including acquisitions, cataloging, interlibrary loan and preservation.
- Provided research assistance to Engineering District staff.

1994 Miller-Motte Business College Wilmington, NC
Adjunct English Instructor

- Taught two basic composition classes to students in Business Office Management track.

1992–1996 UNC-Wilmington Wilmington, NC

Writing Consultant

- Provided peer review of writing for undergraduate and graduate students of the University enrolled in both Arts and Sciences programs.

1992–1996 UNC-Wilmington Wilmington, NC

Library Clerk

- Delivered reference information to faculty and students.
- Inventoried large acquisitions shipments on a daily basis.

1991 New Hartford Public Library New Hartford, NY

Library Clerk

- Maintained circulation system and the administration of the library's collection.
- Provided reference service to customers.
- Staffed the circulation desk.

1988-1991 University at Albany Libraries Albany, NY

Library Clerk

- Assisted in reference services, circulation and interlibrary loan departments.
- Compiled research for faculty and graduate students.
- Inventoried large acquisitions shipments on a daily basis.

EDUCATION

1997–1999 North Carolina Central University Durham, NC

Master in Library Science, Magna Cum Laude awarded May 1999

- Concentration in Reference Services and Academic and Special Librarianship
- Member, Beta Phi Mu
- SLA Certificate of Merit for Outstanding Leadership in a Student Group, 1999 SLA Annual Conference
- Vice President, NCCU SLA Student Group

1992-1994 UNC-Wilmington Wilmington, NC

Master of Arts in English awarded May 1994

- Concentration in Composition Studies, Contemporary Fiction and Literary Theory

Board and Webmaster, (2007-2008.)

- The University of North Carolina at Chapel Hill: Member, MBA Program Technology and New Media Committee, Member, iTunes@Carolina Steering Committee, (2006-2008), Member, UNC SILS Search Committee for Environmental Protection Agency Library Director, (2007), Chair, Kenan-Flagler Business School Habitat for Humanity Committee, (2007-2008).
- University of Georgia Libraries: Chair, Committee for Professional Development and Research, (2006), Member, UGA Reference Department Podcasting Project, (2006), Chair, Library Faculty, (2005-2006), Chair, Faculty Advisory Board, (2005-2006), Vice-Chair and Secretary, Library Faculty, (2004-2005), Member, UGA Libraries Blog Implementation Team, (2005-2006), Member, UGA Libraries Faculty Contract Working Group, (2004-2005), Member, Ergonomics and Safety Committee, (2003-2005), Member, Asset Awards Committee, (2003-2005), Member, Student Learning Center Workshop Committee, (2002-2003), Member, Student Learning Center Promotions Committee, (2002-2003), Member, Library Staff Association Nominations Committee, (2002), Member, Professional Development and Research Committee, Member, (2001-2003), Chair, Committee on Faculty Organization and Governance, (2001-2003), Chair, Library Staff Association Grievance Committee, (2001-2002), Member, Staff Resources Website Committee, (2001-2002), Member, Reference Department Web Group, (2000-2002), Member, Research Central Design Team, (2000-2006), President, Library Staff Association, (2000).

Conference Presentations

- “NCSLA Web 2.0 Roundtable,” National Humanities Center, Research Triangle Park, NC.
- “Endnote Comes to UGA,” 2005 Georgia Library Association Annual Conference, Columbus, GA.
- “Logical Partnerships in the Learning Commons,” 2005 GIL User’s Group Annual Conference, Macon, GA.
- “Immersion: The ‘BI to IL’ Continuum,” 2004 Georgia Conference on Information Literacy, Statesboro, GA.
- “Club SLC: Librarians Go Electric,” 2004 Georgia Library Association Annual Conference, Athens, GA.
- “Introduction to MS Project 2002,” Two-day workshop, Georgia Center for Continuing Education, University of Georgia, Athens, GA, 2003.
- “Walking Tour of Athens’ Information Industry,” 2002 Georgia Library Association Annual Conference, Athens, GA.
- “Virtual Reference at UGA: Off Campus Techniques for an On Campus Setting,” Poster Session, 2002 American Library Association Annual Conference, Atlanta, GA.
- “Knowledge is Power and Fashionable Too: Popular Culture and

the Librarian,” 2001 Georgia Library Association Annual Conference, Jekyll Island, GA.

- “All Aboard for Virtual Reference,” 2001 University System of Georgia Computing Conference, Rock Eagle, GA.

Continuing Education

- “Licensing and Negotiation Workshop,” NCSLA, Carroll Hall, UNC Chapel Hill, 2007.
- “Spy Camp for Adults,” Georgia Center for Continuing Education, University of Georgia, Athens, GA, 2006.
- “Antiques: The Basic Course,” Georgia Center for Continuing Education, University of Georgia, Athens, GA, 2004.
- Scholarship Recipient and Participant, Institute for Information Literacy, Immersion Program, Association of College and Research Libraries, State University of New York at Plattsburgh, Plattsburgh, NY, 2001.
- American Library Association, ALA Students to ALA Program Participant, Intern in Public Information Office, 1999 American Library Association Annual Conference, New Orleans, LA.

Fact Checker, *The New Georgia Encyclopedia*, Georgia Humanities Council, 2001-2006. Note: Encyclopedia is an online only publication.

- Areas of Concentration: Architecture, Business, County Histories, Folk Arts, Music and Sports. Total articles checked: 138 articles.

Professional Publications

- “George Foster Peabody.” *The New Encyclopedia of Southern Culture*. Ed. James G. Thomas, Jr. Chapel Hill, NC: The University of North Carolina Press, forthcoming.
- “Alan Ball.” *The New Georgia Encyclopedia*. Ed. John C. Inscoe. Athens, Ga: University of Georgia Press, 2004.
- “Alliance Theatre.” *The New Georgia Encyclopedia*. Ed. John C. Inscoe. Athens, Ga: University of Georgia Press, 2005.
- “Babyland General.” *The New Georgia Encyclopedia*. Ed. John C. Inscoe. Athens, Ga: University of Georgia Press, 2005.
- “George Foster Peabody.” *The New Georgia Encyclopedia*. Ed. John C. Inscoe, Athens, Ga: University of Georgia Press, 2006.
- “Holly Hunter.” *The New Georgia Encyclopedia*. Ed. John C. Inscoe, Athens, Ga: University of Georgia Press, 2004.
- “Ossie Davis.” *The New Georgia Encyclopedia*. Ed. John C. Inscoe, Athens, Ga: University of Georgia Press, 2005.
- “Stuckeys.” *The New Georgia Encyclopedia*. Ed. John C. Inscoe, Athens, Ga: University of Georgia Press, 2005.
- Book Reviewer for *Library Journal*, Areas of Concentration: Fine Arts and Photography, ongoing. Twenty-eight reviews written.

University of Georgia Presentations

- “How to Go Up For Promotion,” UGA Libraries Professional Development and Research Program, 2006.

- “One Year in the SLC,” UGA Libraries Professional Development and Research Program, 2004.
- “The UGA Libraries Student Learning Center,” UGA Libraries All-Staff Forum, 2003.
- “Mentoring: Why It Matters,” UGA Libraries Committee on Professional Development and Research Program, 2002.
- “The Art of Searching GALILEO,” UGA Libraries Training and Development Program, 2001.
- “Research Skills for Journalism Students,” Grady College of Journalism and Mass Communication Grad Caucus, 2001.
- “What I Learned at ACRL’s Immersion Program,” UGA Libraries Training and Development Program, 2001.

COMMUNITY ACTIVITIES

- Durham-Orange Community Tennis Association, Board of Directors, 2008.
- North Carolina Tennis Association, Member, Advoacy Committee, 2008.
- United States Tennis Association/North Carolina, Member, Collegiate Subcommittee, 2008.
- Volunteer Recruitment Coordinator for Kenan-Flagler Business School, Habitat for Humanity of Orange County, Chapel Hill, NC, 2007.
- Atlanta Professional Tennis Umpire Association, Atlanta, GA, 2006.
- Friends of WUGA Steering Committee, Athens, GA, 2004-2006.
- Town and Gown Theatre Group, Athens, GA, Volunteer, 2004.
- Jeanette Rankin Foundation, Scholarship Reader, Athens, GA, 2003-2006.
- Athens Area Arts Council, Athens, GA, Website Editor, 2000-2003.
- Athens-Clarke Heritage Foundation Tour of Homes, Athens, GA, Docent, 2001 and 2003.
- Essay Judge, National History Day, District 1, Northeast Georgia, 2001-2006.
- Northeast Georgia Food Bank, Volunteer, 1999-2001.

PROFESSIONAL ORGANIZATIONS

- American Library Association

- Association of College and Research Libraries
- Reference and User Services Association
- Special Libraries Association

LANGUAGES

French and Spanish

SKILLS

Technical: Excellent computer skills including through knowledge of Microsoft Office software package including SharePoint 2007, LSSI and Convey virtual chat reference packages, and web page creation using Dreamweaver, Fireworks and Netscape Composer. Experience implementing Web 2.0 services such as blogs, LibGuides, RSS feeds, and wikis. Experience with PhotoShop and Flash. Extensive experience with BNA, DRA, Endeavor, Innovative Interfaces and OCLC Systems for Cataloging and Collection Management. Experience with Blackboard.