

[S.T.E.P.] HR Tips: Free Income Tax Preparation

Did you know that free income tax preparation is available in Athens? Two programs to choose from are:

- The Georgia Federal Credit Union is partnering once again with UGA's College of Family and Consumer Sciences to offer free tax preparation for low- and middle-income individuals through their Volunteer Income Tax Assistance program. For a complete list of available dates and times or to make an appointment, visit <https://www.gfcuonline.org/tax/index.asp>.
- The Hancock Community Development Corporation, located at 300 Henderson Ext., is also offering free tax preparation. For more information, please visit <http://hancockcommunitydevelopmentcorporation.org/calendar.aspx>

After doing your taxes you may decide it's time to revise exemptions. Complete the following forms and drop off with Jan Hudson in Room 226:

Federal Withholding Allowance Certificate: <http://www.irs.gov/pub/irs-pdf/fw4.pdf>

Georgia Withholding Allowance Certificate:
https://etax.dor.ga.gov/inctax/withholding/TSD_Employees_Withholding_Allowance_Certificate_G4.pdf

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HR Tips is brought to you by the Libraries' Human Resources department and will be issued periodically. Suggestions for tips are welcome. Submit your tips, or any questions you might have, to libjobs@uga.edu. To view past HR Tips go to <http://www.libs.uga.edu/humres/hrtips/index.html>.

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