Overlaying a brief record with a record imported from Connexion

This document is for items with records that:
Exist in the IZ
Exist in the NZ
Are linked in the IZ and NZ
Contain the correct OCLC number in the 035
Need to be overlaid with a more complete version of the record from Connexion

Search the NZ and IZ to find out if a brief record exists. In this case, we see the brief record exists in both zones and the records are properly linked. Brief record display in IZ:

Brief record display in NZ:
The MARC brief record we want to overlay. Do not open this record in the MD Editor yet.

Search Connexion to see if there is a more complete record you’d like to use. Perform any necessary edits in Connexion. If the OCLC number matches the 035 in the brief record, you are all set! If it does not match or there is no OCLC number in the 035 of the brief record, see the correct procedures document. Remember: do not open the brief record in the Alma MD Editor yet.
Export from Connexion using F5 or Action>Export. Alma will match up the brief record and the Connexion record automatically based on the OCLC number. The export message will give you the MMS ID number of the Alma record.

You can copy the MMS ID number from the successful export message and paste it into Alma.
From here, you can choose “Edit” to open that record in the MD Editor.

Now you will see the full record you just imported. You can add or edit inventory by clicking the “View Inventory” button (the clipboard) or use hotkey Ctrl+I (capital letter i).
In this case, there is no holdings record attached. If there were, we would edit that one.

But we can create a holdings record using Add Holding, the button with the white page and green +, or hotkey Ctrl+Alt+H
You can use the Form Editor to help you complete the MFHD by clicking inside the 852 field and then opening the Form Editor.

When you save, Alma will automatically insert the call number from the bib record into the holdings record. To add items, click the blue book with the green circle.
Enter the item record information and click save.

Success!
Now that you’re done, you need to release the MFHD and bib records. You can do this by using File>Save and release record, hotkey Ctrl+Alt+R, or in the Records menu on the left by clicking MARC21 Holdings and MARC21 Bibliographic, then Release all Records.

Cataloged items in the IZ and NZ.
<table>
<thead>
<tr>
<th>Primary Sort by</th>
<th>Rank</th>
<th>Secondary Sort by</th>
<th>Rank</th>
</tr>
</thead>
</table>

1. **Creating history : stories of Ireland in art / edited by Brendan Rooney.**
   - Book (Book - Physical)
   - Still image: unmediated
   - Unmediated
   - (Place of publication not identified)
   - Irish Academic Press, 2016
   - ISBN: 911024230 and others
   - Subject: Ireland—In art
   - Language: English
   - Record number: (Col, CPC)6684688
   - Held by: Your institution
   - Edit | Linked Data