

Annual Report of Institutional Progress
University Libraries
University of Georgia
1998-99

1. Summary of Major Accomplishments

Library Collections. The Libraries added about 87,000 volumes to the collection, a slight decrease from the previous year reflecting the lack of a budget increase to compensate for inflation.

New Library System. The Libraries completed implementation of a new online library system GIL (GALILEO Interconnected Libraries). GIL replaces GALIN.

ARL Ranking. Due to strong funding in FY98, the Libraries rose from 32nd to 28th in ARL membership index.

Map Library Catalog. The card catalog for the Map Library was converted to computer format using funds allocated through GALILEO.

Renovation of Main Library. Significant progress has been made in the renovation of the heating, ventilation, and air conditioning systems of the Main Library. This project is actually ahead of schedule.

Student Learning Center. Planning for the Electronic Teaching Library component of the new Student Learning Center has advanced considerably.

Special Collections Building. The Libraries have committed to raise \$20M in support of this building -- \$10M to cover one-third of the construction cost and \$10M for an endowment. As of the end of the year, over \$8M has been committed and the project is second on the campus list of capital projects.

Development. The Libraries continue to make substantial progress in fund raising. This past year, commitments and collections totaling over \$6M have been received.

Interlibrary Lending. The Libraries continue to lend more materials to other libraries than we borrow by a ration of 3:1.

Media Collection. The Libraries collection of radio and television programs is among the very largest in the country. This past year, additional funds and staff were redirected to support the preservation of this collection.

Training and Development Program. A formal program of staff training and development was instituted.

Digital Library Projects. Items from the collections are being digitized and placed on the web. In addition to rare maps, items scanned and digitized this past year include papers of Telamon Cuyler and Joseph Henry Lumpkin, images from our collection of costume design, laws of the Creek nation, a grammar of the Muscogee language, and editorial cartoons by Baldy and Bassett. Upcoming projects include the “100 best Georgia Books” and a “proof of concept” Georgia newspaper database.

Major New Online Resources. Spending for online resources continues to increase, with licenses that permit campus wide access becoming the norm. This past year, the Libraries acquired access to the following electronic information resources:

- Wall Street Journal Online and Wall Street Transcript Archives Online
- Ethnic News Watch
- Gender Watch
- SOCRATES: the Corporate Social Ratings Monitor
- Index to American Periodical Series I and II, 1741-1850
- Accessible Archives Online
- Palmer's Online Index to the *London Times* with article images

Women's Studies and African-American Studies. We continued to purchase materials to support new undergraduate majors in African-American Studies and Women's Studies. Of the 1800 titles listed in the CORE LISTS IN WOMEN'S STUDIES, which is compiled by the Women's Studies Section of the Association of College and Research Libraries, Women's Studies Section, there were only 38 books and 3 CD-ROMs which the University Libraries do not currently own.

Music Library. All music CDs were moved to the Music Library in August, after the installation of the new compact storage cabinet.

Reorganization. A major reorganization of the Collection Services division was undertaken.

Compact Shelving. Through funding from the Russell Foundation, compact shelving was installed in the Russell Library.

Notable Acquisitions

Hargrett Library

- Additions to the Lucy Hargrett Draper Collection: British and American Women in History and Law
- Additions to the George Horace Lorimer Collection and Millhaven Plantation
- McWhorter Family Papers
- Erté bronze sculpture and two serigraph prints
- WSB Television Editorials
- Mary Nell Santacroce Papers

- Autographed Letter Signed by Abraham Baldwin to General William Irvine, November 25, 1788
- Proceedings of the Anti-Slavery Convention of American Women, Held in Philadelphia, PA May 15-18, 1838, Philadelphia, PA, 1838

Russell Library

- Governor Zell Miller designated the Russell Library as the repository for his personal papers and made the initial deposit from his gubernatorial papers (1991-1998) upon leaving office.
- Steven W. Wrigley donated 50 linear feet of files related to his work (1975-1998) on several state legislative committees and with Zell Miller.
- Papers of Phil Campbell, Jr., who served as a state legislator, Georgia Commissioner of Agriculture, and U.S. Undersecretary of Agriculture in the Nixon administration and Phil Campbell Sr., who was also very involved in agricultural issues and was the founder of agricultural cooperative extension services.
- Labor Commissioner Michael Thurmond donated his papers from his various political campaigns, his service in the state legislature and with the Division of Family and Children Services as well as his own publications relating to African American history.
- The Georgia Public Policy Foundation designated the Russell Library as its official repository.
- The Lamartine G. Hardman family donated the Harmony Grove Mill Records
- Additions were made to 8 collections: Herman Talmadge, Mack Mattingly, Ben Blackburn, Bill Shipp, Clifford H. Baldowski, Russell Family Papers, Democratic Party of Georgia, Georgia Republican Party.

Media Archives and Peabody Award Collection

- Nixon-Gannon interviews (66 hours of Frank Gannon interviewing Pres. Richard Nixon in 1983; on original 1" videoreels, and BetaSP protection masters)
- Turner Classic Movies donated VHS research copies of 160 interviews with actors, screenwriters, directors, and producers involved in Hollywood's "Golden
- Peabody Awards Collection 1998 entries consisted of 1,072 entries (524 audio items, and 1,622 video items).
- Southeastern Regional Emmys 1998 entries.
- Chimes Radio Collection (several hundred radio programs from the 1930s-1950s)
- Brooks Radio Collection (several hundred radio programs from the 1940s through 1970s)

With these collections, the Media Archives now has approximately 90,000 radio and television titles and 5 million feet of newsfilm in its collections.

2. *Progress in Strategic Planning*

Mission Statement.

The University of Georgia Libraries provide collections and services in support of the instruction, research, and service missions of the University of Georgia. In keeping with the University's dual role as capstone of the University System of Georgia, and as a land grant/sea grant public institution, emphasis is placed on meeting anticipated as well as current needs. The Libraries develop, manage, and store collections in an expanding variety of formats; provide access to knowledge and information in those collections using appropriate storage, access, and communications technologies; preserve the information in those collections for present and future generations; and assist and instruct the public in the use of library resources. The Libraries also serve the public through participation in cooperative efforts to collect, access, and preserve information at the regional, national, and international levels.

Strategic Planning Process.

This past year, all colleges and units on campus were asked to draft a new strategic plan. This new plan was drafted by the administration of the Libraries and circulated to all staff for comment. It was discussed in divisional meetings and in a library wide meeting as well. Comments and suggestions were incorporated into the draft plan that was submitted to the University's Strategic Planning committee for review and recommended changes. A final plan should be completed by the end of calendar 1999.

The Libraries' strategic plan consists of three themes:

- *The Teaching Library : Building Partnerships.* Our goal is to become a teaching library that actively instructs students and faculty in the use of information and that provides a stimulating environment for independent learning.
- *The New Collection : blending access and ownership.* With an expanding universe of recorded knowledge and a finite budget, libraries must strike the best balance of electronic and print resources to support the research, teaching and service mission of the university. We must also rely upon cooperative arrangements with other libraries to share resources. Thus, the new collection will blend traditional print publications, electronic resources, and expanded collaboration with other libraries.
- *The Strengthened Heart of the University : Library Buildings.* Library buildings will continue to be the physical heart of the university; places where students and faculty congregate to study and learn. The Libraries will strive to provide ample space for seating, collections, and services, in a comfortable and safe environment.

Each of these themes contains several strategies for growth and development. The final plan will provide direction for the Libraries in the coming years.

Planning Priorities

The following items reflect planning for the short term:

- *Library Materials Budget* -- The costs of books and journals continue to escalate. Costs for FY2000 are expected increase by about 8%. The budget has not increased since FY98. An increase will be needed to avoid journal cancellations.
- *Salaries and Staff Retention* -- The median salary for librarians has improved compared with our peer institutions in the Association of Research Libraries. Salaries for our classified staff are of greater concern.
- *Media Preservation* -- Our collections of television and radio programs are growing rapidly and are surpassed only by UCLA among universities. However, we need to be more active in preserving these collections.
- *Facilities* -- The Libraries have been chronically short on space for collections and seating for many years. However, the construction of the Student Learning Center and the Special Collections Building will effectively address these needs.
- *Information Technology* -- The use of advanced technology grows more important each year. For the immediate future, the Libraries have several important projects, including an online library system that will be shared with other libraries in the University System.
- *Comparison with Peer Institutions* -- The Association of Research Libraries prepares an annual Membership Index that tracks the size of collections and the size of budgets for the 110 members. In the latest index, based on FY98 information, Georgia ranked 28th. The highest rank was 19th in 1987.
- *Development* -- Development activities are currently focused on raising funds for the Special Collections Building and building an endowment to support special collections.

3. Progress in assessing unit/area effectiveness

A. New or Revised Outcomes

This past year, the University designated ten comparator or peer institutions. We will begin to focus on these institutions as we measure collections and services. The following tables indicate where Georgia ranked among these institutions in several key areas for FY98, the latest year for which comparison data has been compiled:

<i>ARL Index</i>	1998	<i>Rank</i>
Penn State	13	1
Indiana	14	2
Iowa	25	3
Georgia	28	4
Arizona	31	5
Florida	32	6
NC State	37	7
UC Davis	38	8
Kentucky	49	9
South Carolina	52	10
Tennessee	67	11

<i>Total Staff</i>	1998	<i>Rank</i>
Penn State	487	1
Indiana	345	2
Florida	318	3
Georgia	285	4
Arizona	261	5
NC State	234	6
Kentucky	226	7
UC Davis	225	8
Iowa	218	9
South Carolina	207	10
Tennessee	204	11

<i>Serials</i>	1998	<i>Rank</i>
Iowa	46,786	1
UC Davis	43,334	2
Georgia	42,323	3
Indiana	42,293	4
Penn State	35,789	5
NC State	35,194	6
Kentucky	28,535	7
Arizona	25,274	8
Florida	25,213	9
South Carolina	18,933	10
Tennessee	17,433	11

<i>Volumes Added</i>	1998	<i>Rank</i>
Indiana	149,845	1
Penn State	148,733	2
Iowa	131,943	3
NC State	103,907	4
Florida	97,160	5
Arizona	94,185	6
Georgia	91,885	7
UC Davis	78,267	8
South Carolina	72,653	9
Kentucky	50,850	10
Tennessee	59,341	11

<i>Total Expend</i>	1998	<i>Rank</i>
Penn State	\$32,119,520	1
Indiana	\$24,185,658	2
Florida	\$20,791,059	3
Arizona	\$20,353,655	4
Iowa	\$20,095,042	5
Georgia	\$18,825,259	6
Kentucky	\$17,418,260	7
NC State	\$17,210,758	8
UC Davis	\$16,111,444	9
South Carolina	\$15,231,693	10
Tennessee	\$12,549,216	11

<i>Volumes Held</i>	1998	<i>Rank</i>
Indiana	6,043,233	1
Arizona	4,528,588	2
Penn State	4,260,519	3
Iowa	3,926,853	4
Georgia	3,539,483	5
Florida	3,401,279	6
South Carolina	3,067,457	7
UC Davis	3,014,490	8
Kentucky	2,719,088	9
NC State	2,713,146	10
Tennessee	2,276,304	11

B. Implementation of New Methods

Increasingly, bibliographic databases have been moved from the local GALIN system to GALILEO, a web based system shared by all libraries in Georgia. This shift has resulted in dramatically greater use as searching increased from about 775,000 searches in FY98 to over 1,200,000 in FY99, an increase of 56%.

C. Changes Made in Programs or Processes

As reflected in the strategic plan, we recognize that the growth of material available in electronic form requires that we balance the print collection with electronic resources. Increasingly, although gradually, funding is being directed to supporting licenses for electronic publications. It appears that the increased availability of online resources has reduced to some extent the use of the print collections. While circulation of books remains high, photocopying of journal articles has fallen with the introduction of electronic full text of journals. In FY99, full text articles retrieved from GALILEO increased by 14% over FY98 – from 156,000 articles to about 180,000. At the same time, photocopying activity, which reflects photocopies made from print journals, fell slightly. The conclusion to be drawn is that users prefer the convenience of electronic publications and we need to support this preference.

D. Evidence of Improvement

Improved turn-around time for interlibrary loan from 14 days to 9.8 days.

In 1996 the UGA Libraries Interlibrary Loan Department participated in an ARL study to measure performance. One section measured our Borrowing Unit's turn-around-time, beginning with the date a UGA user submitted a request to the ILL Office until the date the user was notified that the material, supplied from outside UGA's collection, had arrived. UGA's turn-around time, based on a sampling of 145 requests for books and articles, was 14.0 days, a little better than the study's average 14.3 days. All participants in the study were given suggestions for improving turn-around, most of which were based on emerging technologies.

Over the past three years, Borrowing has incorporated several of these suggestions: encouraging users to submit requests electronically from the Libraries' WebPages, using OCLC's IFM (and electronic accounting system) to facilitate payment to the supplying library, and receiving most copies of articles via Ariel, an RLG software package which sends articles over the Internet.

In early September 1999 the Borrowing Unit took a sampling of 200 requests for books and articles received over the last six months. As with the ARL study, we measured the time it took from receipt of the request in the office until the user was notified of the material's arrival. Unlike the ARL study, we also tracked the number of locations tried before a successful "fill." Our recent study revealed that we filled the vast

majority of requests on the first try and that, by incorporating not only the technologies suggested in the ARL study, but also e-mailing notifications to the users, our current turn-around time has been shortened to 9.8 days. With the e-mail notification to our users, many users now come on the day of receipt of the material--some come within the hour to pick up material!

We are pleased with the results of our survey and will continue to look for ways to improve turn-around time.

4. Overall health of the Libraries

The following factors will affect the overall health of the Libraries and need to be monitored closely. (These are essentially the same concerns that were listed last year.)

- *Space.* Space will continue to be a critical factor. While we are fortunate to have two major buildings in development with the Student Learning Center and the Special Collections Building, we still need to monitor developments in technology to ensure that we are moving in the right direction.
- *Cost of books, journals, and electronic resources.* More and more electronic resources are being published every year. However, despite this and despite the general impression that print is a fading medium, more books are being published every year. At the same time, the cost of journals continues to escalate at rates above 10% per year and electronic means of publishing do not yet provide any relief from these increasing costs. ***This is an especially critical problem because the budget for books and journals was not increased for FY99 or for FY2000.***
- *Salaries.* According to the most recent survey of the 110 academic library members of the Association of Research Libraries, the median salary for librarians at the University of Georgia has improved from 88th in FY98 to 66th in FY99. It should be pointed out that the overall ranking for the Libraries is 28th out of these same 110 institutions in the ARL membership index. It is doubtful that any other unit on campus that ranks this high among its peers would also rank so low in median salaries compared to the same peer group. Additional attention to salaries would be welcome before market pressure begins to hamper recruitment and retention. The same applies to staff salaries as well as librarians.
- *Information Technology.* All libraries are increasingly reliant upon information technology and we have been very successful in providing new electronic resources. This has largely been accomplished through reallocation and through one-time funds. As with the rest of the campus, information technology in the Libraries needs more focused and secure funding.

**University of Georgia Libraries
Library Accounts**

	1996/97	1997/98	1998/99
GENERAL OPERATIONS			
Personal Services			
Monthly	\$4,620,656	\$4,790,285	\$5,138,930
Salaried	1,614,857	1,582,272	1,577,572
Students	470,212	568,497	533,219
	\$6,705,725	\$6,941,054	\$7,249,721
Travel	46,985	61,593	66,815
Operating Expenses	262,287	343,082	365,947
Equipment	167,558	504,009	241,535
Total	\$7,182,555	\$7,849,738	\$7,924,018
DATA PROCESSING			
Operating Expenses	\$136,944	\$122,764	\$124,556
Equipment	47,986	2,009	169,880
Total	\$184,930	\$124,773	\$294,436
SECURITY			
Personal Services	\$71,694	\$75,764	\$84,362
Total	\$71,694	\$75,764	\$84,362
TOTAL	\$7,439,179	\$8,050,275	\$8,302,816

University of Georgia Libraries
Service Activities

<i>Reference Questions Answered</i>	1995/96	1996/97	1997/98	1998/99
<i>Main Library/Government Documents</i>	115,223	89,802	74,139	82,236
<i>Science Library</i>	31,060	29,619	24,839	24,405
Total	146,283	119,421	98,978	106,641
<i>Circulation – General Collections</i>				
<i>Main Library</i>	403,540	402,169	392,371	383,603
<i>Science Library</i>	113,309	109,175	113,009	114,827
Total	516,849	511,335	505,380	498,430
<i>Circulation – Reserve Collections</i>				
<i>Main Library</i>	75,096	70,365	55,614	48,175
<i>Science Library</i>	17,936	16,401	14,932	10,954
Total	93,032	86,766	70,546	59,129
<i>Interlibrary Loan</i>				
<i>Items Borrowed</i>	9,689	10,102	11,105	11,553
<i>Items Lent</i>	32,418	32,076	38,146	36,612
<i>Exits from Buildings</i>				
<i>Main Library</i>	931,720	865,368	1,048,258	969,708
<i>Science Library</i>	571,386	488,539	500,925	450,865
Total	1,503,106	1,353,907	1,549,183	1,420,573
<i>Instructions in Library Use</i>				
<i>Sessions</i>	313	291	283	299
<i>Participants</i>	4,933	5,880	5,180	4,566

**University of Georgia Libraries
Analysis of Book Budget**

	Books	Continuation	Non-Book (1x&Cont)	Electronic (1x,Cont,& Per)	Microforms (1x&Cont)	Periodicals	Binding	Total	Per Cent
Binding	(27)	-	-	-	-	1,757	280,034	\$ 281,764	3.79%
Branches	8,664	20,791	11,192	795	-	238,580	-	\$ 280,022	3.77%
Gov Docs	18,886	38,899	2,667	2,449	63,304	6,929	-	\$ 133,134	1.79%
Hargrett	57,237	13,866	6,968	2,240	-	7,242	-	\$ 87,553	1.18%
Humanities	336,816	199,531	51	500	31,629	173,076	-	\$ 741,603	9.98%
Main Ref	54,438	204,656	77,877	37,584	10,145	123,077	-	\$ 507,777	6.83%
Map Room	12,210	1,608	5,384	-	-	25	-	\$ 19,227	0.26%
Media	114	-	20,412	-	-	52	-	\$ 20,578	0.28%
Music	21,448	15,420	63,313	2,184	217	9,096	-	\$ 111,678	1.50%
Other/Misc:									
Read f/ Pleasure	11,958	-	-	-	-	-	-	\$ 11,958	0.16%
Gen Other	105,243	166,700	1,800	46,704	5,352	4,332	-	\$ 330,131	4.44%
Approval	644,068	-	-	-	-	-	-	\$ 644,068	8.66%
Per/Micro	-	4,493	-	-	54,819	36,957	-	\$ 96,269	1.30%
Electronic	-	9,325	25,182	382,767	-	-	-	\$ 417,274	5.61%
Russell	2,886	1,420	-	-	-	1,173	-	\$ 5,479	0.07%
Science	175,056	142,533	-	1,100	2,654	2,160,693	-	\$ 2,482,039	33.39%
Sci Ref	24,114	48,102	30,341	12,726	-	41,157	-	\$ 156,440	2.10%
Social Sci	304,773	101,676	40,254	41,610	37,510	562,280	-	\$ 1,088,103	14.64%
Women/Multi	14,851	-	-	-	-	3,885	-	\$ 18,736	0.25%
Total	\$ 1,792,738	\$ 969,020	\$ 285,441	\$ 530,659	\$ 205,630	\$ 3,370,311	\$ 280,034	\$ 7,433,833	100.00%

**University of Georgia Libraries
Collection Activity**

COLLECTION ACTIVITY	1995/96	1996/97	1997/98	1998/99
Books*	65,206	42,520	55,366	58,001
Serials**	19,357	18,697	17,626	14,408
Documents	8,921	8,652	10,523	14,905
Total	93,484	69,869	83,515	87,314
Microforms				
Microfilm	2,178	1,784	2,096	2,326
Microfiche	131,707	121,570	129,439	66,002
Total	133,885	123,354	131,535	68,328
Sound Recordings				
Disc	38	1,179	1,964	1,340
Cassette	13	9	21	188
Compact Discs	704	606	1,371	1,571
Video Recordings	225	137	528	553
Laser Discs	391	88	28	54
Magnetic Tapes	119	190	85	36
Compact Discs-ROM	230	918	1,267	925
Scores	1,074	1,490	2,178	1,876
Manuscripts	0	0	0	0
Broadsides	2	1	0	0
Photographs, Pictures, Prints	0	0	0	0
Maps	10,277	4,586	3,303	3,843
Kits	8	12	0	0

** Includes Off Campus Branches Binding

Individual Accomplishments

- Aaron, Linda. Helped organize the archives of the Rabun Gap-Nacoochee School
 _____. Attended Society of Georgia Archivists meeting, November 1998
 _____. Attended National Genealogical Society Conference, Richmond, VA
- Abolins, Ruta. Association of Moving Image Archivists Conference Committee, member
 _____. AMIA Education Committee, member
 _____. AMIA Cataloging and Documentation Committee, member
 _____. Organizer, Annual AMIA Screening Night 1998, AMIA conference, Miami, FL (December 1998)
 _____. AMIA 1999 Conference Committee, Content subcommittee, member
 _____. AMIA Conference Committee, Session Shepherd (May to November 1999), member
 _____. Archival Moving Image Materials revision subcommittee, Cataloging and Documentation Committee, AMIA (August 1998 to present), member
 _____. Editor, AMIA 1998 Conference Proceedings (to be published August 1999)
 _____. Introduced film by Shirley Clarke, *The Cool World*, as part of Women's History Month at UGA
 _____. Attended, Association of Recorded Sound Collections conference, Madison, WI (May 1999)
- Barber, Chuck. Search Committee for Russell Library Archivist
 _____. F.O.G., member
 _____. Attended Society of American Archivists Annual Convention, September 1998
 _____. Attended Digital Conference, Atlanta, GA
- Benjamin, Virginia. Created department web site highlighting my services and presenting a variety of research aids: searching tips for GALILEO, GALIN/GIL, Networked databases, custom Endnote filters.
 _____. Created custom filters for Endnote users for the following databases: (ABI-Inform, ERIC, MLA, PsycInfo, Current Contents in GALILEO; Social Work Abstracts, Ageline, Sociofile in SPIRS)
 _____. Presented informational seminar on bibliographic management software (emphasis on Endnote) and its interaction with UGA Libraries databases
 _____. Co-taught two hands-on classes and an open lab session (emphasis on GALILEO) at the UGA College of Agriculture's Extension Winter School at Rock Eagle
 _____. Active member of Georgia Web Group, answering a portion of the questions that are emailed to the gwg daily, and a participant in this year's redesign of UGA.edu frontpage
 _____. Member of Computer Review Advisory Board
 _____. Member of Computer Information Technology Forum
 _____. Member of Libraries www task force
- Bishop, Carol. Education Committee, Library Staff Association, Co-Chair
 _____. Organized the LSA Art Show, April 1999, Co-Chair
 _____. Asset Award Committee

- _____. Asset Award Nominations for “Extra Mile/Above and Beyond Public Services”
- _____. “Innovations in Operations or Services”
- _____. Attended Training Class – Windows 95: A First Look
- _____. Conducted Repository tours for various library related groups and for the GPO Inspector

Brannon, Pamela. Completed Training & Development workshop, Customer Service at UGA

Bridges, Danny. GIL Train the Trainers

- _____. GIL Libraries’ Circulation Committee
- _____. GIL Publicity Committee
- _____. Attended Training Class - Introduction to HTML
- _____. Facilitated Video Seminar with Department Supervisors Everything You Always Wanted to Know about Management

Britton, Deanna. Editorial Review Board of Educational Libraries

- _____. Presentation. “Selection and Collection Development for School Media Centers,” College of Education, Aderhold Hall, UGA.
- _____. Review of *Assessing Faculty Publication Productivity: Issues of Equity* by Elizabeth G. Creamer. 1998. For publication in *Education Libraries*.

Brooks, Mary Ellen. University of Georgia Grievance Committee, June 1999, chair

- _____. Search Committee for the Head, Georgia Room, chair
- _____. Presentations and lectures to Atlanta Book Collectors Club, Ashantilly Foundation, Friends of the Monroe Public Library, Friends of Coastal Georgia History, and 127th McWhorter Family Reunion
- _____. Attended Georgia Historical Advisory Board, Atlanta, GA
- _____. Attended Libraries Board of Visitors meetings
- _____. Attended Georgia Women’s Movement Project Annual spring meeting, Atlanta
- _____. Attended Lorimer Board meeting
- _____. Attended Sotheby’s Auction, New York, December 1999
- _____. Accepted award honoring Lillian Smith at Annual Induction Ceremony, Rome, GA

Brown, Emily T. Nominated Rookie of the Year, 1999. ASSET Award

Brown, Janice. Monographs Original Cataloger Search Committee, member

- _____. Volunteer, CHIPS Department project transcribing manuscripts
- _____. GIL Searching Training Team for the Cataloging Module.
- _____. Georgia Library Association, member

Brown, Nancy. Georgia Library Association, Technical Services Interest Group, co-chair.

- _____. Monographs Original Cataloger Search Committee, chair
- _____. NACO trainer/reviser for Peabody NEH grant project

Brown, Steven. Delivered paper, *Circulation Similarities*, at COMO Annual Conference at Macon, October 1998 and as a result launched successful petition to establish the Georgia Library Association Circulation and Access Services Interest Group.

- _____. Member of Libraries Faculty Promotion Committee.
- _____. Member of Assistant InfoSouth Librarian Search Committee
- _____. Member of Gil Circulation Implementation Committee
- _____. Attended Endeavor Circulation Training and served as GIL implementation trainer.
- _____. Attended Training & Development Customer Service program.
- _____. Attended *Copyright in the New Millenium* and the following UGA copyright panel session.

Bush, Melissa. Attended Society of Georgia Archivists Arrangement and Description of Archival Records Workshop, Tifton, GA

Buss, Carla. Presentation at GLA (October 1998) of Graduate Students Public Service Team Survey with Kay Nagel.

- _____. Presentation at BIGGER of Pathfinder overview, Fort Valley State University, (March, 1999)
- _____. Presentation at Rock Eagle of GALILEO databases and library resources to County Extension Agents (January, 1999 two days) with Virginia Benjamin and Monica Pereira.
- _____. Chair, GIL Publicity Committee.
- _____. Chair, LSA Social Committee.
- _____. Member, Committee on Nominations and Elections.
- _____. Member, Search Committee, Original Non-book Cataloger.
- _____. Intern, ACRL/IS Committee.
- _____. Red Cross Blood Drawing Coordinator, Library.
- _____. Participated in training sessions for History 4990 Seminars (Fall & Spring).
- _____. Developed and taught GIL Training Module with Eric Griffith and Kristin Nielsen.
- _____. Enrolled in ARL's Training Skills Online Course.

Byers, Susan. Asset Award recipient for "Excellence in Service to the Public

- _____. Attended Customer Service Program – *Better than Our Best*

Campbell, John. ARBA reviews of Galante's Venture Capital & Private Equity Directory and Trade Shows Worldwide

- _____. Chair, Reference Librarian Search Committee
- _____. Designed (with Kay Nagel) and conducted an e-mail survey of 22 ARL libraries on the use and training of paraprofessionals and students for the provision of reference service
- _____. Developed and presented (with Susan Tuggle) a brief report for the College of Family and Consumer Sciences accreditation team
- _____. Member, Reference Collection Management Policy Committee
- _____. Revised "Company Information," "Company Directories," and "U.S. Marketing" bibliographies

Cearly-Hill, Gretchen. Served as secretary of the Libraries Staff Representatives Group and as a representative to the Vice-President for Academic Affairs Staff Representatives Group

_____. Attended Training & Development workshops: *Mental Fitness, Personal Safety for Woman* and *Database Concepts for Access*

Cetwinski, Thomas. "Building and Maintaining a Positive Work Environment."
(presentation) Society of Research Administrators, Southeast Section Annual Meeting; Puerto Rico. June 1, 1999

Cohen, Nadine. Presentation at BIGGER of ERIC tutorial, Fort Valley State University (March 1999).

_____. Member, GLA: Reference Services Group; Disabilities Services Group.

_____. Member, Atlanta Area Bibliographic Instruction Group.

_____. Member, LSA Community Services Committee.

_____. Member, Ergonomics Committee.

_____. Member, Handbook Committee.

_____. Member, Search Committee, Reference Librarian.

_____. Offered a Term Paper Clinic for learning disabled students.

_____. Created 'library services' display and handouts at the Disabilities Computer Lab.

_____. Made presentations at five faculty department meetings in the College of Education and one meeting in the School of Environmental Design.

_____. Participated in website project for 'Monuments of World Art' class

_____. Revised "Education" and "Landscape Architecture" bibliographies.

_____. Created the "Using Information" portion of the Information Literacy tutorial.

Cleveland, Jean. Elected president of Libraries Staff Association for 1999

Colombo, Claire. Coordinator, HVAC Renovation Project

_____. GIL Libraries' Circulation Committee, chair

_____. Faculty Advisory Board, member

_____. Faculty Promotions Committee, member

_____. Systems Development Group Plus, member

_____. Attended Endeavor Orientation Training

_____. Attended Endeavor Functional Training

_____. Attended Endeavor Advanced Training

_____. Attended VUGM, April 1999

_____. GIL Evaluation Committee (USG), member

_____. GIL Circulation Evaluation Committee (USG), chair

_____. GIL Circulation User Group (USG), co-chair

_____. Universal Borrowing/Union Catalog Committee (USG), member

_____. Universal Borrowing Development Committee with Endeavor Information, member

_____. Systems Incorporated (USG)

_____. Interlibrary Use Committee (ARCHE)

_____. Buildings and Equipment Section (BES) Executive Committee/LAMA/ALA,

- member-at-large
 _____. LAMA/ALA Program Committee, member
- Cooksey, Elizabeth. American Library Association, Association of College & Research Libraries, Science & Technology Section, Publications Committee, member
 _____. Hosted Coastal Georgia Library Association's quarterly meeting in April, 1999
 _____. Chair, Skidaway Institute of Oceanography Library Committee
- Coscarelli, William F. Music Library Association, Resource Sharing & Collection Development Committee, chair
 _____. MLA Organ Music Round Table, coordinator
- Curtis, Susan. "Government Relations Update." *Biofeedback*, 24 (1-4), 1998/99.
 (quarterly column)
 _____. "Cooperative Reference Network." Talk presented at the Georgia Library Association Annual Meeting, October 1998, Macon, Georgia
 _____. Chair, Librarian/Faculty Collaboration Workshop Planning Committee
 _____. Member, GIL Reference Committee
 _____. Member, GALILEO Reference Committee
- Cutshall, Tom. Web Editor, UGA Libraries Pathfinders <http://www.libs.uga.edu/pathfind/>
 _____. Chair, Librarian/Faculty Collaboration Workshop Literature Search Committee
 Committee compiled "Bibliography of Faculty Outreach and Collaboration"
 _____. Member, SLA Biomedical and Life Sciences Division Student Relations/Career Guidance Committee
 _____. Member, Committee on Promotion
 _____. Created help screens and performed substantial testing of BIOSIS for GALILEO
- Davidson, Josephine. American Library Association, Map and Geography Round Table
 _____. Cataloging and Classification Committee, member
 _____. ALCTS/CCS/MAGERT Map Cataloging Discussion Group, chair
 _____. Tour Leader for 1999 annual conference tour sponsored by the ALCTS Media Resources Committee
 _____. Online Audiovisual Catalogers
 _____. Conference Scholarship Committee, member
 _____. Special Formats Cataloger Search Committee, member
 _____. Major Microform Sets Committee, chair
 _____. SOLINET/ASERL Cooperative Preservation Microfilming Project, member
- Davis, Lucille. Asset Award. Supervisor of the Year.
 _____. Member, Library Staff Association Executive Committee
 _____. Co-coordinator, Kiosk, Summer semester
 _____. Coordinator, Display Cases for new Reference titles and subject areas
 _____. Attended the following workshops from the Training and Development Center: "Conflicts: Getting to 'yes'; "Internal Custom Services"; "From Technical

Expertise to Supervisory Excellence”; “Custom services on Campus Services on

- Dove, Deborah. Attended Library Orientation Class – February 1999
 _____. Attended *Dealing with Challenging Personalities* – GA Center – April 1999
 _____. Attended Searching the OPAC – Carla Buss – April 1999
 _____. Attended *Managing a Student Workforce* - June 29, 1999
- Dover, Lisa. Attended Training Class – Basic First Aid, sponsored by the National Safety Council
 _____. Attended - *Women’s Personal Safety Workshop*
 _____. Organized training classes for Libraries Security and Georgia Museum Security in Fire Safety
 _____. Attended Training Class- *Managing A Student Workforce*
 _____. Attended Training Class – *Stress Management*
- Drummond, Traci. Coordinated Student Appreciation Week for the Libraries
 _____. Volunteered to work on the Georgia Newspaper Project in CHIPS
- Edwards, John. *Reviewed 12 books for Library Journal*
 _____. One year motion picture option on book rights to *Airmen without Portfolio*
 _____. "Flyers of Fortune" radio documentary, technical advisor and historical consultant
- Elkins, Linda. Election Subcommittee, Cataloging and Documentation Committee, AMIA, chair
 _____. Compendium of Cataloging Practice Subcommittee, Cataloging and Documentation Committee, AMIA, member
 _____. Reporter, “Stretching the Budget,” for AMIA 1998 Conference Proceedings
 _____. Reporter, “Cultural Representation,” for AMIA 1998 Conference Proceedings
 _____. Mentor, 1998 AMIA conference, Miami, FL (December 1998)
 _____. Attended 1998 AMIA conference, Miami, FL (December 1998)
- Esquivie-Smith, Genevieve, Attended Fire safety workshop, September 23, 1998
 Ergonomic Committee workshop on yoga, November 18, 1998
 T&D workshop on Making Healthy Choices, June 16, 1999
- Estile, Daniel. Promoted to LAIII
 _____. Asset Award recipient for “Excellence in Service to the Public”
- Feher, Virginia. Staff Representative Group Chair, May 1998-May 1999
 _____. Attended HTML class, Georgia Center for Continuing Education, June 7, 1999
- Glenn, Chris. Asset Award recipient for “Excellence in Service to the Public”
 _____. Attended Customer Service Program – *Better than Our Best*

- Griffith, Eric. "GALILEO Internet Resources." *UCNS Computer Review*, Spring 1999, p.17.
- _____. Developed and taught GIL OPAC Module with Carla Buss and Kristin Nielsen.
 - _____. Member, Libraries' Web Task Force.
 - _____. Member, LAN & Microcomputer Support Group.
 - _____. Maintain ten pages of the GALILEO Internet Resources.
 - _____. Presented training sessions to Reference staff on topics of Internet search engines and computer "core competencies." Compiled "Public Workstation Tip Sheet."
 - _____. Created the "Internet/World Wide Web" portion of the Information Literacy tutorial.
- Gunter, Brett. Attended Training Class – Depersonalizing Personality Styles for Individuals
- _____. Attended Training Class – *WebCT Seminar*
- Gunter, Susan. Attended Customer Service Program – *Better than Our Best*
- Hackbart-Dean, Pam. "Witty World of Cartoons: Acquiring, Preserving and Cataloging Cartoon Collections," *Archival Issues* (1997): 163-176.
- _____. "Look Before You Leap: Preservation and Accessioning" (Paper delivered to the Society of Georgia Archivists, Atlanta, Georgia, November 5, 1998).
 - _____. Elected Vice Chair/Chair-elect to Society of American Archivists Preservation Section (1998-1999).
 - _____. Elected Vice Chair/Chair-elect to of Society American Archivists Congressional Papers Roundtable (1998-1999).
 - _____. Served as member of steering committee for Society American Archivists Manuscript Repositories Section (1998-1999).
 - _____. Appointed Chair, Society of Georgia Archivists Education Committee (1999).
 - _____. Appointed to UGA Libraries Faculty Organization and Governance Committee (1998-2000).
 - _____. Served on the Electronic Access Coordinator Search Committee.
- Harper, Georgia. *Georgia Library Association, member*
- Hawks-Bradley, Bucilla. *Elected University Council Representative, 1998-2001*
- _____. Faculty Advisory Board, 1998-2001, Co-Secretary, 1998-1999
 - _____. Graduate Students Team, Member
 - _____. Editor, *DataBytes : a publication of the Social Sciences Data Services Center*
 - _____. Attended American Library Association Conference in New Orleans, LA (June 1999)
 - _____. Attended The ARCHE Library Council Symposium on International Librarianship; Christine Deschamps – President, IFLA. Tuesday, April 20, 1999, Atlanta University Center, Woodruff Library
 - _____. Attended Building Librarian/Faculty Partnerships. Georgia Center for Continuing

Hill, Brett. Asset Award recipient for “Excellence in Service to the Public”

_____. Attended Customer Service Program – *Better than Our Best*

Hodges, Leigh. Promoted to LTA

_____. Attended Training Class- *Basic First Aid*, sponsored by the National Safety Council

Holt, Kelly. Completed seven of twelve courses required for a Master’s of Library and Information Science degree through the University of South Carolina

_____. Volunteered to work on the Georgia Newspaper Project in CHIPS

_____. Served on Reference Librarian Search Committee

_____. Served on Student Assistant Retention Committee

_____. Attended workshop for North Georgia Documents Librarians at Emory University on 5/6/99

_____. Attended University System of Georgia Marcive Profiling Workshop at Macon State College on 5/19/99

_____. Helped host two documents staff members during University of Tennessee-Knoxville site visit on 5/27/99

Holt, Nathan. Member of GIL Circulation Implementation Committee.

_____. Attended Endeavor Circulation Training and served as GIL implementation trainer.

_____. Member of GIL Publicity Committee

Hope, Ann. American Library Association. Member, ALCTS Leadership Development Committee.

_____. ALCTS/CMDS Education Committee, member

_____. CONSER Policy Committee, member

_____. GIL, Cataloging Committee, member

_____. GIL, Authorities Subgroup, member

- _____. GIL, Union Catalog/Universal Borrowing Committee, member
- _____. Union Catalog Group, member
- _____. Southeastern Library Association, Information and Technology Roundtable, member
- _____. ARCHE, Bibliographic Access Committee, member
- _____. SDG, member
- _____. Special Formats Cataloger Search Committee, chair

Hottenstein, Tara. Asset Award recipient for “Excellence in Service to the Public”

- _____. Attended Video Seminar and Discussion *But I Don't have Customers*
- _____. Attended Customer Service Program – *Better than Our Best*
- _____. Attended Training Class - *Introduction to EXCEL*

House, Regina. Programmers Tips”, DataBytes : a publication of the Social Sciences Data Center. *Vol. 1 #2 and Vol. 2 #1*

- _____. Participant in VM/CMS Assessment Survey Conducted by UCNS

Houston, Jacquie. Georgia Library Association, Paraprofessional Division –Secretary.

- _____. “GALILEO – Information Wonderland – Searching Demystified,” Talk presented at Georgia Library Association’s COMO meetings, October 1998, Macon, Georgia with Monica Pereira.
- _____. “GALILEO – Information Wonderland – Searching Demystified,” Revision. PowerPoint presentation for orientations outside the Libraries. January 1999.
- _____. Coordinated, researched and prepared displays in conjunction with faculty, featuring research in “Elephant conservation by contraception”; “Hamburger’s helper: control of e-coli in cattle”; “Hip replacement in dogs : a quintessential model for human hip replacement”; “Coweeta Hydrologic Laboratory”. The last Coweeta Hydrologic Laboratory” was adapted and moved to the foyer of
- _____. Attended the following workshops through UGA’s Training and Development: “From technical expertise to supervisory excellence”; “Depersonalizing personality styles” and “Better than our best: customer service on campus”.
- _____. Completed a project to verify circents and publication dates for linkage to bibliographic records of Science items, April 1999.

Hughes, Neil. Southeast Chapter, Music Library Association, vice-chair/chair elect.

- _____. Music Library Association, Education Committee, Pre-Conference Workshop Coordinator
- _____. Served as an external reviewer for a promotion dossier for a tenure-track librarian at the University of Missouri-Kansas City Library in July 1998
- _____. Served as presenter for Martin Dillon, Executive Director, OCLC Institute, at the Music OCLC Users Group (MUOG) meeting in Los Angeles in February 1999.
- _____. Review of John Beckwith's *Music Papers: Articles and Talks by a Canadian Composer* published in April 1999 issue of *Canadian Association of Music Libraries Newsletter*
- _____. Committee on Faculty Organization and Governance, chair

- _____. Libraries Faculty Advisory Board, secretary
- _____. GIL Searching Training Team for the Cataloging Module, member

Hunter, Karen. Member of GIL Circulation Implementation Committee

- _____. Attended Endeavor Circulation Training and served as GIL implementation trainer
- _____. Representative to Libraries Ergonomic Committee

Hurst, Anne. President, Atlanta Area Bibliographic Instruction Group.

- _____. Created PsycINFO tutorial <http://www.libs.uga.edu/ref/psyc1.html>.
- _____. Revised and put on Libraries Homepage "Selected Book Review Sources in the

Jebbia, Nicole. Took Photoshop for Creating Web Pages class

- _____. Attended class entitled Creating Web Pages Using Netscape
- _____. Attended Supervisor Training

Jedlicka, Beth. American Library Association, ALCTS/CCS Policy and Research Committee, member.

- _____. NMRT Self-Study and Resource Allocation Committee, chair
- _____. North American Serials Interest Group
- _____. Attended series training for NACO participants at the Library of Congress, March 1999
- _____. Cataloging Department Web Page Coordinator and Bib Center Coordinator
- _____. Reference Librarian Search Committee, member
- _____. Professional Development Committee, chair
- _____. GIL Publicity Committee, member
- _____. Library Staff Association, vice-president

Kilchesty, Albert. Book Order Committee, Libraries Staff Association, chair

King, Florence E. "Goals-based Evaluation." (workshop) University of Central Florida Faculty; Orlando. May 27, 1999

Llewellyn, Richard. Helped organize and lead ACRL/STS Publisher/Vendor Discussion Group at ALA Midwinter meeting, January 1999.

- _____. Helped organize and lead ACRL/STS Publisher/Vendor Discussion Group at ALA Annual Conference, June 1999.
- _____. Organized the combination of the former Main Reference and Science Reference webpages into one Reference webpage. Served as departmental webeditor.

Lomax, Robert. Promoted to LAIII

- _____. Asset Award recipient for "Excellence in Service to the Public"
- _____. Participated in Video Seminar with Department Supervisors *Everything You Always Wanted to Know about Management*
- _____. Attended Customer Service Program – *Better than Our Best*

Lopez, Christian. Promoted to Stack Supervisor

- _____. Member, Student Retention Committee
- _____. Attended Training & Development workshops: *Managing a Student Workforce & Customer Service*
- _____. Attended *Disaster Planning, a Soaring to Excellence* Satellite Conference.
- _____. Completed training in basic conservation repairs

Loughner, William. "Top ten science publishers take 76 per cent of science budget,"

- _____. Newsletter on serials pricing issues. (<http://www.lib.unc.edu/prices/>) no.221, May 20, 1999
- _____. ASERL Committee on Electronic Publishing
- _____. Graduate Student Team/Reference
- _____. Libraries Web Page Task Force, member
- _____. Judge and award donor for 1999 Georgia State Science Fair

Marquardt, Jenifer. Employee Handbook Committee, chair

- _____. English/American Literature Bibliographer Search Committee, member
- _____. HVAC volunteer and volunteer with the Dublin Post grant project
- _____. GIL Searching Training Team for the Cataloging Module, member.
- _____. Assisted with the development and construction of NACO headings for the NEH Peabody grant

Massey, Katha. Member, ALA/ALCTS/Cataloging and Classification Section(CCS)/Subject Analysis Committee (SAC).

- _____. ALA/ALCTS/CCS/SAC/ Subcommittee on Metadata and Classification, member. Contributed to Final Report of the Subcommittee presented June 28, 1999.
- _____. ALA/ALCTS/CCS/SAC/ Subcommittee to Review Draft IFLA Guidelines for OPAC Displays contributed to final report of the subcommittee presented April 22, 1999, member
- _____. ALA/ALCTS/Networked Resources and Metadata Committee/Subcommittee on Preservation/Storage/Authentication, member

McAlister, Sheila. Attended Rare Book School in Washington, D.C.

- _____. Attended Society of Georgia Archivists meeting November 1998
- _____. Appointed to Membership Committee, Society of Georgia Archivists
- _____. Recipient of the Gulley Scholarship to attend the 1998 meeting of the Society of Georgia Archivists

McAnallen, Deborah. American Library Association, member

- _____. Georgia Library Association. Moderator, Technical Services Roundtable on Authority Control, Macon, October 1999
- _____. Faculty Committee on Promotions, member
- _____. Systems Development Group, member

McClusky, Duncan. Special Libraries Association, Environment and Resource Management Division, Public Relations Committee, member.

- _____. Kiwanian of the Year, Tifton Kiwanis Club (2nd consecutive year)
- _____. Wrote 2 sections, Agriculture and Fisheries, for Bill Katz' *Magazines for libraries*

McMurry, Nan, et al. *Shelter from the Stormy Blast: A Guide to Disaster Recovery Resources for Georgia & the Southeast*. Published by ARCHE and SOLINET, March 1999.

- _____. Solinet Preservation Microfilm Project, project manager.
- _____. "Digitizing Books on Georgia History and Literature." Paper presented at GOLD meeting, Macon, GA, August 1998.

Mitchell, Daron. Reclassed to Library Associate II

- _____. Participated in Video Seminar with Department Supervisors *Everything You Always Wanted to Know about Management*
- _____. Attended Customer Service Program – *Better than Our Best*
- _____. GIL Libraries' Circulation Committee

Morgan, Nelson. Search Committee for Head, Georgia Room, member

- _____. Attended class entitled Creating Web Pages Using Netscape
- _____. Attended Digital Conference, Atlanta, GA

Morris, Susan. Promoted to Librarian IV

- _____. GOLD Advisory Committee, continuing to serve until June 30, 2000
- _____. GALILEO Steering Committee, continued serving to June 30, 1999
- _____. GIL (GALILEO INTERCONNECTED LIBRARIES) ILL Committee, co-chair
- Union Catalog/Universal Borrowing Committee
- Representative to Endeavor Task Force
- _____. RAEL ILL Committee, Chair
- _____. ASERL ILL Reciprocal Oversight Committee, Chair
- _____. ACRL Chapters Council, continued serving as Georgia Representative
- _____. ALA RUSA-MOUSS ILL Appointed to sub-committee on training/continuing education workshop for ILL Librarians
- _____. ARCHE ILL Committee representative from UGA
- _____. GOLD Annual Meeting, August 1998. Facilitated program on Copyright in the Digital Age, presented by Dr. Ray Patterson
- _____. Conducted ILL portion of new staff orientation in 1998
- _____. Facilitator of follow-up panel discussion to ARL's teleconference on the Digital Millennium Copyright Act, cosponsored by UGA Libraries and UGA Law Library
- _____. Participated in University wide discussion on electronic dissertations and theses, May 13, 1999
- _____. *Chapter Notes* (ACRL publication), *Georgia Report*, Winter 1998.
- _____. ASERL ILL Reciprocal Agreement List (revised) Spring 1999 Oversaw its posting to the ASERL web site
- _____. Faculty Advisory Board—faculty secretary

- _____. Digital Millenium Copyright Act Teleconference
Assisted Libraries Training Officer in arrangements for the program.
Moderated follow-up panel discussion
- _____. ASSET Award nominee, Best Committee or Group, June 1999
- _____. Participant in Workshop on Building Faculty Librarian Partnerships, March 1-3
- _____. Association Book Ordering Committee

- Mowery, Kay. Special Libraries Association. Georgia Chapter representative on Program Committee for South Atlantic Regional Conference
- _____. South Atlantic Regional Conference of the Special Libraries Association.
Moderated 2 panels
 - _____. SLA Georgia Chapter, chapter parliamentarian and interim secretary
 - _____. USAIN annual conference, Manhattan KS. Collection Management Interest Group, panel presentation

Murray, William T. Received acknowledgement from Kristen M. Smith, editor of *The Lines Are Drawn* (Athens, Georgia: Hill Street Press LLC, 1999): “The following librarians, archivists and staff members at the University of Georgia Libraries deserve my special thanks Thank you, Tim Murray, for pointing me in the right direction for so many years.”

- Nabulsi, Rachel. Promoted to LTA
- _____. Asset Award recipient for “Excellence in Service to the Public”
 - _____. GIL Libraries’ Circulation Committee – extensive contribution was made by taking and coordinating minutes and drafting a cumulative report
 - _____. Participated in Video Seminar with Department Supervisors *Everything You Always Wanted to Know about Management*

- Nagel, Kay. Presentation at Georgia Library Association Meeting, October 1998, of Graduate Students Public Service Team Survey, with Carla Buss.
- _____. Member, Task Group on Archiving of Faculty Committee Documentation. Drafted report, organized documents already archived, and created web page to indicate to faculty what committee documentation is housed in Archives.
 - _____. Hosted “open house” for new graduate students, including guest speakers from departments throughout the Libraries, September 1998.
 - _____. Wrote “Library Research Assignments” as a section to be added to the UGA Handbook for Graduate Assistants. It has been added to the web version of this document.
 - _____. Chair, LSA Community Service Committee.
 - _____. Assisted faculty member in writing a tutorial on Computer Assisted Reporting for journalism students.
 - _____. Created the “Evaluation” portion of the Information Literacy tutorial.

- Nash, Amanda. Member, Library Staff Association.
- _____. Co-coordinator, Kiosk.

_____. Coordinator, Display Cases. Mounted displays on Tax Assistance, Butterflies and Moths, and Adams/Jefferson Deaths.

Newton, Katy. Member, Employee Handbook Committee.

_____. Coordinator, Staff Representative Group.

_____. Compiler, Telephone Tips for Libraries Staff.

Nielsen, Kristin. "A World in Motion (conference program summary)" *C&RL News*, October 1998, p. 681

_____. "Webography: Literary E-Texts by Women," *Women's Studies Section Newsletter*, Spring 1999

_____. Member, Professional Development Committee; organized program "Internal Customer Service" and teleconference "Periodical Database."

_____. Member, English & American Literature Search Committee

_____. Member, GIL Publicity Committee

_____. Secretary, Library Staff Association, 1998

_____. Treasurer, Atlanta Area Bibliographic Instruction Group

_____. Member, ACRL/Women's Studies Section Communication Committee

_____. Developed and taught GIL OPAC Module with Carla Buss and Eric Griffith

_____. Created English 1101 tutorials <http://www.libs.uga.edu/ref/intro.html>

_____. Created MLA Bibliography tutorial <http://www.libs.uga.edu/ref/mlahlp.html>

_____. Created pathfinders in psychology, social work, sociology, and education

_____. Created "Searching Databases" portion of Information Literacy tutorial

_____. Revised and put on homepage "Psychology Sources," and "Social Work" bibliographies

_____. Coordinator, Information Kiosk, summer and fall 1998

_____. Created displays "HVAC," "Rembrandt at the Georgia Museum of Art," "Impeachment & Removal of a President," "Web of Science: It's Not Just for

_____. Enrolled in ARL's "Training Skills Online" distance learning course

Packwood, Christine. Chaired the Libraries Staff Association Welfare Committee and served on the LSA Executive Committee

Pereira, Monica. "GALILEO – Information Wonderland – Searching Demystified." Presentation at the Georgia Library Association Annual Meeting, October 1998, Macon, Georgia, with Jacquelyn Houston.

_____. "The Sum of Its Parts: Deriving Use Statistics from GALILEO." Presentation at the Georgia Library Association Annual Meeting, October 1998, Macon, Georgia.

_____. "Just Add Water: Training Programs You Can Use." Presentation at the Georgia Library Association Annual Meeting, October 1998, Macon, Georgia.

_____. "Bibliographic Insurrection: Teaching Outside the Library." Presentation at Bibliographic Instruction Group of Georgia, Eastern Region, Augusta State University, Augusta, Georgia (December 1998).

_____. Presentation at Rock Eagle of GALILEO databases and library resources to County Extension Agents (January 1999), with Virginia Benjamin and Carla Buss.

- _____. Created pathfinders in agriculture, biological and agricultural engineering, crop and soil sciences, forestry.
- _____. Chair, GLA: Professional and Continuing Education Interest Group.
- _____. Member, Committee on Nominations and Elections.

Pesch, Christine. Attended Training Class – Windows 95: A First Look

- Potter, William Gray. Received Nix Jones Award for Distinguished service to Georgia
- _____. Received Blackwell Scholarship Award for Outstanding Article in the Field of Collection Development
 - _____. Association of College and Research Libraries: National Conference, Co-Chair, Keynote Speakers Committee; Chair, Doctoral Dissertation Fellowship Committee, 1997-1999
 - _____. Association of Research Libraries, Board of Directors, 1996-1999
 - _____. Board of Visitors, School of Information and Library Science, University of North Carolina at Chapel Hill, 1995-
 - _____. OCLC, Inc., Board of Trustees, 1994-; Chair, Audit Committee, 1996-1999; Finance Committee, 1999-; Personnel and Compensation Committee, 1999-.
 - _____. Association of Southeastern Research Libraries, Executive Committee, 1999-
 - _____. Southeastern Library Association, Executive Board, 1993-
 - _____. Georgia Library Association, Executive Board, 1993-
 - _____. Board of Trustees, Richard B. Russell Foundation, 1989-; Secretary, 1990-
 - _____. Editorial Boards, College and Research Libraries, 1996-; Journal of Library Administration, 1996-; Library Hi-Tech, 1993-
 - _____. Panel discussion on Re-engineering the Library, Annual Meeting of SACS, Atlanta, December, 1998
 - _____. Presentation on the GALILEO Electronic Library Project, TennShare Meeting, Nashville, November, 1998

- Prechtel, John. Created a list of government CD-ROMs & diskettes containing microdata in the social sciences (www.libs.uga.edu/govdocs/microdat.html)
- _____. “Census Material”, *DataBytes : a publication of the Social Sciences Data Center*. Vol. 1 #2 and Vol. 2 #1
 - _____. Began work on compiling database of all non-ICPSR datasets on magnetic tape and their corresponding technical information
 - _____. Developed an expanded set of State Data Center web pages
 - _____. Created a list of government CD-ROMs & diskettes containing microdata in the social sciences (www.libs.uga.edu/govdocs/microdat.html)
 - _____. “Census Material”, *DataBytes : a publication of the Social Sciences Data Center*. Vol. 1 #2 and Vol. 2 #1
 - _____. Began work on compiling database of all non-ICPSR datasets on magnetic tape and their corresponding technical information.
 - _____. Developed an expanded set of State Data Center web pages.

- Prosser, Cynthia. Member of Gil Circulation Implementation Committee
 _____. Attended Endeavor Circulation Training and served as GIL implementation trainer.
 _____. Member of ORCA Task Force.
 _____. Attended Training & Development workshops: *Creativity, Practical Proofreading, Punctuation Matters, Photoshop Basics* and *Photoshop for Creating Webpages*.

Quinlan, Judy. Consultant for Columbia University Press

- Riemer, John. American Library Association. Association for Library Collections and Technical Services Board of Directors, Director at Large
 _____. ALCTS Fundraising Committee, member
 _____. Program for Cooperative Cataloging (PCC)
 _____. CONSER Operations Committee, member
 _____. Anglo-American Cataloging Rules Task Force, member
 _____. Subgroup 2A to Revise Rules in Chapter 12, Serials, member
 _____. PCC Standing Committee on Automation Task Group on Access to Serials in "Aggregator" Full-text Databases, chair
 _____. Serials Cataloging Cooperative Training Program Steering Committee, member
 _____. PCC Standing Committee on Training, member
 _____. Editorial board, *Cataloging & Classification Quarterly*, member
 _____. Published 2 web-based papers on presentations to National Science Foundation-sponsored Taxonomic Authority Files Workshop, June 22-23, 1998, Washington, DC
 "Overview of Library Authority File Record Structure, Format, Content & Processes" <<http://research.calacademy.org/taf/proceedings/riemer.html>>
 "The State of Cooperative Authority Work in the Library Community" <http://research.calacademy.org/taf/proceedings/riemer_2.html>
 _____. Libraries Faculty Advisory Board, 1998/99, chair

- Rowland, Lucy. Book Review: Medical harm: historical, conceptual and ethical dimensions of iatrogenic illness by *Virginia A. Sharpe and Alan I Faden*. Cambridge, New York : Cambridge University Press, 1998. Focus on Patient Safety : the newsletter of the National Patient Safety Foundation at the AMA 1(3): (insert), Summer, 1998.
 _____. Appointed to University's SACS Self Study, Committee on Research. Elected Vice Chair and Recorder
 _____. University of Georgia Student Learning Center User Group
 _____. College of Veterinary Medicine, Educational Resources & Computer Advisory Committee
 _____. Appointed to Center for Research Libraries' Scientific Materials Research Project. Attended organizational meeting in Chicago, April 14, 1999 and update meeting in Minneapolis, June, 1999
 _____. United States Agricultural Information Network (USAIN), institutional representative

- _____. National Patient Safety Foundation at the AMA, Communications Committee
- _____. Special Libraries Association
- _____. National Program Planning Committee, Conference 2000, Philadelphia, 1998-2000
- _____. Biomedical and Life Sciences Division, Chair, Nominations & Elections Committee, Awards Committee
- _____. Consultant to Hargrett Rare Book and Manuscript Library on fund raising with major donors to establish a new special collection in natural history and water resources
- _____. Georgia Conservancy Community Design Workshop (Athens), Steering Committee
- _____. Special Advisor on Update on Athens-Clarke Co. Comprehensive Plan, A-CC Commission and Planning Commission
- _____. State Committee, Democratic Party of Georgia
- _____. Clarke Co. Democratic Committee, Executive Board
- _____. Congress for the New Urbanism, Task Force on the Environment

Ruff, Betty. Attended panel discussion on copyright law changes

- _____. Completed Training & Development workshops on *Using Pagemaker* and on *Stress Management*.

Seguin, Linda. *Attended GIL meeting in Cochran, GA*

- Severn, Jill. Appointed to Membership Committee and Annual Planning Committee, Society of Georgia Archivists
- _____. Member, Staff Representative Group (SRG) and Library Staff Association Nominating Committee
 - _____. Recipient of the 1999 Brevard Award

Shedenhelm, Laura. SALALM Finance Committee, chair

- _____. SALALM's Latin Information Series, editor
- _____. *Index Guide to Latin American Journals*. Austin, TX: SALALM Secretariat, Benson Latin American Collection, University of Texas, c1999. (Bibliography and reference series, 44), Gayle Williams, comp.
- _____. *University of Georgia Libraries. Faculty Committee on Nominations and Elections, member*
- _____. Worked with colleagues at Library of Congress to prepare examples for training of Spanish vendor related to MARC records and cataloging - Fall 1998

Shedenhelm, Richard. Editor, *Summa Philosophiae*.

- Cumulative index and some contents now available at <http://www.monadnock.net/summa/>
- _____. Editor, *Alpine Horn* (newsletter for the Alps Road Elementary School PTA).
- _____. Invited to participate in the 1999 Advanced Seminar of the Institute for Objectivist Studies, coordinated by the Network of Objectivist Scholars.
- _____. Presented a paper in the UGA Philosophy Department: "The Nolt

-Shedenhelm Test for Invalid Arguments in Natural Language.”

Sims, Gwen. Automating records for reference binding and serials.

Sipman, Glorian. Georgia Library Association. Technical Services Interest Group,
co-chair
_____. GLA Scholarship Committee, member
_____. Co-Chair, Scholarship Qualification Revision Subcommittee, 1999
_____. SOLINET/OCLC Users' Group, vice-chair/chair-elect
_____. “Users and Their Needs: What do We Really Know about
Them?: Report of a Program.” *Library Collections, Acquisitions & Technical
Services* 23(1):99-101. Spring 1999
_____. “Annual Bibliography: Georgia History in
1997.” *Georgia Historical Quarterly* 82(2):398-409. Summer 1998 (co-author,
Paula Moehle)

Smith, Bryon. Completed training in basic conservation repairs.

Sullivan, Lysa. Elected to Staff Representative Group from Public Services Division
_____. Attended Training Class – Depersonalizing Personality Styles for Individuals”
_____. Attended Training Class – Windows 95: A First Look
_____. Attended Training Class – WebCT Seminar

Sutherland, Johnnie D., North American Cartographic Information Society (NACIS)
member
_____. Board of Directors, Committee On Southern Map Libraries (COSML), member
_____. Moderated MAPS-L, an Internet Listserver discussion list for map librarians and
others interested in cartographic information
_____. GIL Circulation Committee, member
_____. Search Committee, Special Formats Cataloger, member
_____. WebEditor, Map Collection Webpages
_____. “The Southeast in Early Maps (Louis DeVorse, Jr).” in: Southeastern
Geographer. Vol. XXXVIII, No. 2 (November 1998), pp. 186-187
_____. Created and put on the Map Collection Webpages, “Sanborn Maps for Georgia.”
<http://www.libs.uga.edu/maproom/ahtml/mcsaindx.html>

Linda Tadic. President, Association of Moving Image Archivists
_____. Presided at 1998 AMIA conference in Miami, FL, and at AMIA Board meetings
_____. Co-instructor (with Alan Lewis of NARA), Basic Training Workshop, AMIA
conference, Miami, FL
_____. Chair, *Compendium of Moving Image Cataloging Practice: a Workshop*, AMIA
conference, Miami, FL
_____. Local Television Case Study and Symposium, AMIA, Member of steering
committee
_____. Presented paper, *Preserving Video Through Digital Means: Panacea or
Placebo?*, at the Research Libraries Group Forum on Digital Preservation

- and Archiving, Emory University, Atlanta, May 1999.
- _____. Interventionist, United Nations Global Television Forum, November 1998.
- _____. Opening address as AMIA President, International Federation of Television Archives (FIAT) conference, Florence, Italy, September 1998.
- _____. Introduced film by Trinh Minh-ha, *Surname Viet, Given Name Nam* at Georgia Museum of Art
- _____. Film screening, *Une visite a Leon Trotsky, par Andre Breton*, Georgia Museum of Art
- _____. Grant reviewer, National Endowment for the Humanities (2 grants)
- _____. Grant reviewer, New York Public Libraries
- _____. Grant panelist, American Film Institute Film Preservation NEA Challenge Grant, 1999
- _____. Peer reviewer, *Computers and the Humanities*, 1999.
- _____. Advisory Board, Project Brava, Center for Educational Computing Initiatives, Massachusetts Institute of Technology, member
- _____. Member, *Women's History Month Planning Committee, University of Georgia*
- _____. Member, Film Screening Committee, Georgia Museum of Art
- _____. Juror, Kudzu Film Festival 1998, Athens, GA

Taylor, Teresa. Elected to Staff Representative Group. Appointed to VPAA SRG. Elected as Chair, VPAASRG for FY00 and appointed as a representative to Staff Council for FY 00

_____. Received UGA Libraries Asset Award – 1999 Extra Mile/Above and Beyond

Tesler, Jennifer. *Attended Training & Development workshops: Introduction to Excel, Web Page Creation with HTML, Photoshop Basics and Powerpoint.*

Thomas, Ian. Member, GIL Publicity Committee.

Trap, Diane. Editor, *The Insider*, tabloid publication describing library services.

_____. Created the “World of Information” portion of the Information Literacy tutorial.

_____. Member, ASSET Awards Committee.

_____. Member, Bibliographic Instruction Committee.

_____. Member, GIL Publicity Committee.

_____. Participated in History senior seminar initiative.

_____. Trained student assistants for public service.

_____. Organized two meetings of humanities reference selectors and humanities bibliographers.

_____. Attended Harriette Austin Writers’ Conference in Athens, GA (as presenter) and Society for Commercial Archaeology Conference in Chattanooga, TN.

Trevena, Barb. Researched and prepared the following displays: Canning and Preserving, Holiday Foods; Crystals.

_____. Member, GLA - Paraprofessional Division.

Tuggle, Susan. "State Publications: Georgia." *Journal of Government Information*, 25(6): 577-578, 1998.

_____. Georgia Doclist: a Monthly Bibliography of Georgia State Documents, 8 issues.

_____. "Georgia Government Documents on GALILEO." Talk presented at the GOLD/GALILEO Users Group Annual Meeting, August, 1998, Macon, Georgia

Vogt, Sheryl B. "Journalism Resources in the Russell Library," for Archives Notes section of the *Journal of the Georgia Association of Historians*, vol. XIX, 1998

_____. Member, Society of American Archivists' Manuscript Repositories Section, Congressional Papers Roundtable, and Privacy & Confidentiality Roundtable

_____. Editor of *Provenance*, the journal of the Society of Georgia Archivists

_____. Member, Special Collections Committee, ARCHE

_____. Served as chair of Libraries Forum

_____. Served on Libraries Cabinet as Forum representative

_____. Served on Libraries Council as Special Collections representative

_____. Served as chair of the Electronic Access Coordinator Search Committee

Walker, Glynis. Asset Award recipient for "Excellence in Service to the Public"

_____. Attended Video Seminar and Discussion *But I Don't have Customers*

_____. Attended Customer Service Program – *Better than Our Best*

Walsh, Chris. Promoted to Librarian III

_____. Asset Award recipient for "Innovation in Operations or Services"

_____. GIL Train the Trainers

_____. GIL Libraries' Circulation Committee

_____. GIL Publicity Committee

_____. Faculty on Governance Committee

_____. Chair, Interlibrary Use Committee

_____. Nominating Committee – North Georgia Associated Libraries

_____. Participated in critique of *Tolerance and Respect in the Workplace*

_____. Participated in panel discussion and attended *Copyright Millenium Conference*

_____. Participated in Video Seminar with Department Supervisors *Everything You Always Wanted to Know about Management*

_____. Attended Training Class - *Webpage Creation with Netscape Communicator*

_____. GLA and SELA, member

_____. Attended GLA/COMO Conference

Ward, Pamela A. Served as president of the Libraries Staff Association

Ware, Rodney. Attended Training Class – Excel 97 for Windows: Beginning Level I

Wheeler, Carol. Government Documents Processing Task Force, July 1998, chair

_____. Coordinated the transfer of United Nations reference material to Main Reference during summer 1998

_____. Presented four training sessions for reference personnel on United Nations reference sources and research methods in 9/98

- _____. Prepared a Library Research Conference on United Nations and other sources for a graduate student on 10/6/98
- _____. Attended “Transforming Technical Expertise into Supervisory Excellence” on 2/3/99
- _____. Attended two-day workshop on “Building Librarian/Faculty Partnerships” on 3/1-3/2/99
- _____. Attended workshop for North Georgia Documents Librarians at Emory University on 5/6/99
- _____. Attended University System of Georgia Marcive Profiling Workshop at Macon State College on 5/19/99
- _____. Attended American Library Association conference in New Orleans 6/24-6/30/99

Wilcox, John. Member, Professional Development Committee. Designed program with International Student Office on international students and the libraries. Established collaborative programs with ISO

- _____. Member GLA Presented Papers Committee
- _____. Member GLA Conference Site Selection Committee
- _____. Member Government Documents and Reference Services Interests Groups. Helped plan 1999 documents programs
- _____. Member ALA RUSA

Whitener, Wes. Promoted to LAIII

- _____. Asset Award recipient for “Excellence in Service to the Public”
- _____. Attended Video Seminar and Discussion *But I Don’t have Customers*
- _____. Attended Customer Service Program – *Better than Our Best*

Wiggs, Annette. Took courses Fall Semester 1998 toward completion of BS degree

- _____. Attended workshops: Grammar goes to work, Mental Fitness, Pagemaker 6 for Windows, Introduction Powerpoint 97

Williams, Gayle. UGA Center for Latin American and Caribbean Studies Advisory Board (ex-officio)

- _____. Faculty Judge, Peabody Awards Screening, February 1999.
- _____. “Latin American Screenplays in Print: A Bibliography and Archival Record.” Paper presented at the Seminar on the Acquisition of Latin American Library Materials, 44th annual conference, Nashville, TN, May 30-June 3, 1999.

Winters, Barbara. American Library Association.

- _____. Committee on Professional Ethics
- _____. Association of Library Collections and Technical Services.
- _____. Program Committee, consultant
- _____. Acquisitions Section representative to *LRTS* Editorial Board
- _____. Nominating Committee, member. Concurrently served as chair of the Acquisitions Section Nominating Committee.
- _____. “Ethics in Acquisitions Management,” a chapter in *Understanding the Business of Library Acquisitions*, 2d ed. Chicago: American Library Association, 1998

- _____. "Expansion of GALILEO: The OhioLINK Experience" presented to GLA Resource & Technical Services Interest Group and Academic Library Division, Macon, October 9, 1999
- _____. "Reorganization in Academic Libraries," presented to ARCHE Interlibrary Use Committee, Atlanta, February 16, 1999
- _____. Association of College & Research Libraries National Conference, roundtable facilitator, Detroit, April 9, 1999
- _____. "Access and Ownership in the 21st century: Development of Virtual Collections in Consortial Settings" presented to the Science and Technology Information Center, Taipei, Taiwan, May 5, 1999
- _____. "International Interest in Networking" presented at the ALA/ASCLA ICAN Network Assembly, New Orleans, June 28, 1999
- _____. Discussion facilitator for Professional Development Committee's program, "But I Don't Have Customers: Internal Customer Service," Main Library, November 10, 1998; Science Library, November 13, 1998
- _____. GALILEO Electronic Collection Development Committee, chair
- _____. Served as outside reviewer for promotion dossier for candidate for promotion, The Ohio State University
- _____. University of Georgia. SACS Compliance Subcommittee, member

Wortham, S. Rebecca. Asset Award recipient for "Innovation in Operations or Services"

- _____. GIL Train the Trainers
- _____. GIL Libraries' Circulation Committee
- _____. Participated in Video Seminar with Department Supervisors *Everything You Always Wanted to Know about Management*
- _____. Attended Training Class – *Coaching to Achieve a Cooperative Workplace*